

**KALHD Mid-Year Meeting  
Business Meeting  
July 16, 2024**

**Board Members**

Brie Greeson, President  
Julie Gibbs, Secretary-Treasurer  
Paula Bitter, District 2 Representative  
Leslie Campbell, District 3 Representative  
Kendra Walsh, District 4 Representative  
Lynnette Redington, District 5 Representative  
Lisa Scott, District 6 Representative  
Denise James, District 4 Alternate  
Karla Nichols, District 5 Alt/KAC  
Adrienne Byrne, At-Large #2

**Attendees**

Rebecca Adamson	Amilia Marchant	Meckenzie Kelly
Cristi Cain	Susan Moore	Charlie Hunt
Denice Cragg	Kim Reel	Tonya Medina
Aaron Davis	Monica Reuber	Diana Parke
Ray Finley	Krista Schneider	Dennille Schweitzer
Teresa Fisher	Shelly Schneider	Shalei Shea
Kendra Glassman	Dawn Jones	Tonya Sulanka
Renee Hively	Eli Caldwell	Ruth Walker
Faye Jones	Erin Kibbe	
Angie Kahle	Melissa Smith	

**Staff**

Randy Bowman, Executive Director

**Call to Order**

Brie Greeson, President, called the virtual meeting to order at 10:02 a.m.

**Board Roll Call**

Randy Bowman, Executive Director, conducted a roll call of board members in attendance and confirmed that a quorum was present for conducting business.

**Approval of Agenda**

Brie asked if there were any changes to the agenda and none were identified. Randy Bowman indicated that item #6 can be removed as the auditor has not completed the audit to present it today. **Paula Bitter moved to approve the agenda which was seconded by Julie Gibbs. The motion was unanimously approved.**

### **Approval of Minutes**

Brie referenced the June 2024 minutes provided with the meeting materials. No changes were identified. **Julie Gibbs motioned to approve the minutes and Leslie Campbell seconded the motion. The motion was unanimously approved.**

### **Monthly Financial Report**

Julie Gibbs, Secretary/Treasurer shared the June 2024 financial report. KALHD realized a net financial loss of \$8,069.92 for the month with \$3,926.25 in total income and \$11,996.17 in total expenses. The ending bank balance for June was \$411,763.52.

Brie asked if there were any questions, and there were none, and then for a motion to approve the financial report and place it on file. **Lynnette Redington motioned to approve the report and place it on file and Leslie Campbell seconded the motion. The motion was unanimously approved.**

### **KDHE Updates**

Cristi Cain, KDHE, provided the following updates.

#### *Kansas Public Health Roadshow*

A copy of the dates and locations for the roadshow was shared on screen as a reminder of those upcoming events. Intent is to address Public Health training needs of County Commissioners to help them understand their role as Board of Health, of the local Health Officer, and value of public health. LHD administrators are welcome to invite other officials. Questions can be directed to your regional public health specialist. Prior to this meeting, an administrator inquired about what KDHE expects of administrators at these events. Cristi shared that KDHE would like administrators assistance in promoting this event to local officials in their county and to encourage Commissioners to attend. She also shared that the Kansas Association of Counties (KAC) has sent out invitations to Commissioners.

#### *3<sup>rd</sup> Quarter Regional Meetings*

Two meetings have been completed and reminded members to please register for those meetings that are coming up. Upcoming meetings are July 24<sup>th</sup> in Topeka, July 25<sup>th</sup> in Chanute, July 31<sup>st</sup> in Garden City and August 1<sup>st</sup> in Colby.

#### *Fall Hook Event*

Shared information on this event which is scheduled for 10:00 a.m. to 3:00 p.m. on September 19, 2024 at the Wichita Metroplex. The agenda will include Ed O'Malley, formerly with the Kansas Leadership Center, Dr. Totten the State Health Officer, and a panel of persons who are in substance abuse recovery. More information will be out soon, but please place it in your calendars.

#### *2025 Governors Public Health Conference*

Please also mark your calendars for this event scheduled for March 24-26, 2025 in Wichita, Ks.

### *Workforce Assessment*

This will be coming soon and is where KDHE gets demographic information (ex. education, age) on the workforce in local health departments and KDHE. This is really important data and the more who participate the better the quality of the data.

### *All Hands on DECK Grants*

These grants will be announced soon, hopefully within a couple of weeks. These are the Drug Endangered Children Grants that many health departments are involved in.

## **WSU Updates**

### *Community Health Worker Billing*

Based upon conversations with individuals at the Mid-Year Meeting, there was a lot of interest in reimbursement for Community Health Workers and varied degrees of knowledge on what is billable among members. WSU has been gathering information that KALHD will send out to health departments on billing. That will hopefully be distributed this week.

### *Local Public Health Leadership Series*

Recruiting for the next cohort of the Local Public Health Leadership Series (LPHLS) is ongoing with a due date of July 22, 2024. If you are interested, please register before this date.

## **KAC Updates**

Reminded attendees of the resources available to them on the Kansas Association of Counties (KAC) website <https://www.kansascounties.org/> and through the Kansas Happenings E-Newsletters [Kansas County Happenings E-Newsletter — Kansas Association of Counties \(kansascounties.org\)](#) which is published weekly. This is a great source of information on what is happening in counties, including the upcoming Public Health Road Show that was announced in the most recent edition. Other information of note from the July 3<sup>rd</sup> edition include work in August and September to identify KAC's legislative policy priorities for next year, a reminder that the annual KAC Convention is on December 3-5, 2024 in Wichita which will also include the KALHD Annual Meeting. Other items that may be of interest include the University of Kansas Public Management Center's Emerging Leaders Academy and an announcement on fresh fruit initiatives in Kansas.

## **Executive Director Report**

Randy reported out highlights from the written report that is included with the Board materials.

NACCHO invoice has been received and will be processed with July bills.

Advised the Board and members that the Kansas Association of Counties has agreed to a 3-year extension on their office lease, which will provide an opportunity for KALHD to continue our sub-lease of a portion of that space from KAC. Randy indicated his intent to explore a 1-to-3-year extension of our lease with KAC unless there were concerns expressed today. No concerns were expressed.

There were no Workforce Development Grant applications received by KDHE this month, so no consent agenda was needed on our agenda today. The sub-committee will continue to review applications if any are received in the upcoming months.

On July 10, 2024, KALHD did receive a notice of award from the Kansas Department of Administration for our response to the RFP to continue providing PHEP services. The contract has been signed and returned, but has not been signed by the State. This would continue this work and the associated revenue stream for fiscal year 2025 and 2026 with an option for an additional 36 months, which would go to June of 2029 if that were awarded in the future. Annual revenue will be up to \$55,672.60 that covers portions of salary and office operational costs to provide support to the KDHE and LHD PHEP teams.

The auditors have not finished their work and KALHD has not seen a draft report. Anticipate that will be completed in the weeks ahead and be an item for our agenda at the September Board meeting.

Planning for the 2025 MYM has begun. The current focus is on securing a contract for a location as the current contract ended. Information has been sent to approximately five different venues asking for availability of our preferred dates in later June of 2025 and a bid. The planning team members will be included in this decision and a date announced prior to our September meeting if at all possible. Then the planning team will begin to focus on content for next year. If there are others who are interested in joining the planning team, please send Randy an email.

KALHD has been contacted about services offered by Upstream, an organization focusing on improving contraceptive care. They partner with health care providers in multiple settings and in states across the nation and are interested in potential partnerships with LHD's in Kansas. Randy had a meeting with a representative who described their technical assistance and training resources that could be available to LHD's to assess service delivery and help optimize services over an approximately 9–18-month engagement, which have gone on for 4-5 years in some places. Mid and larger communities are where have had greater success, but have piloted their program with small communities. With that background and the ensuing discussion, the consensus was to invite a representative to make a short :10-15-minute presentation at the September meeting. Randy also shared that he has been in communication with Jeni McDonald at KDHE who would like to be included in any future presentations.

He then summarized information contained in the 2024 MYM Final Report document that is included with the materials for today's meeting. Attendance was the 2<sup>nd</sup> highest of the past seven years with 100 registrations of which 90 attended, from 54 different LHDs'. Revenue and Expenses are not final as we have not been invoiced yet by WSU Conferencing and KDHE has not made payment for the \$14,650 invoiced to them under our KIP grant. However, based on the figures in the report we should make money again this year. Evaluation results from participants were positive with most responses being strongly agree or agree on the questions posed in the evaluation.

## **Open Discussion**

Brie brought to the attention of everyone the topic of state funding of courier services for the state laboratory that was discussed on a recent fireside chat. KDHE clarified that the courier services are funded through state fiscal year 2025, and the group discussed if KALHD should have a formal position in support of continued funding in future years. The consensus today is that this should be a high priority in a future KALHD Policy Statement and that it will be important to gather data from LHD's on the impact of any lost funding for this purpose. Randy will work on a member survey and then use those results to communicate this need to KDHE Leadership within the next couple of weeks. This will get the information to leadership earlier, as state agencies are building their budget requests now because they must be submitted to the Governor's Office before September 15, 2024.

Brie also provided an update to members on the planning she and Randy have been doing since the MYM to establish a task force focused on required meetings and conferences. The plan to form this group has been shared with Deputy Secretary Goss and in that we committed to keeping her updated on the process and to have any recommendations to KDHE by the end of December 2024. Randy will be sending an email seeking volunteers from small, medium and large LHD's. Initial meetings will be Brie, Randy and LHD volunteers to discuss our priorities.

Lynnette Redington shared her experience working with her Board of County Commissioners to enact a new charter to exempt from school inspections. She will share her sample charter document with anyone who asks.

## **Adjournment**

Brie adjourned the meeting at 10:52 a.m.